

CORE COMPETENCIES:

- DATA PRIVACY
- DISCOVERY LIAISON
- DISCOVERY MANAGEMENT
- DISCOVERY PROTOCOLS
- EARLY DATA ASSESSMENT
- EXPERT WITNESS
- INFORMATION GOVERNANCE
- INTERNATIONAL DISCOVERY
- LEAD DISCOVERY COUNSEL
- LEGACY DATA REMEDIATION
- LEGAL HOLD POLICIES
- LITIGATION RESPONSE PLANS
- MERGERS AND ACQUISITIONS
- NATIONAL DISCOVERY COUNSEL
- PRESERVATION ORDERS
- PROCESS IMPROVEMENT
- RECORDS MANAGEMENT
- RULE 16 HEARINGS
- RULE 26(F) CONFERENCES
- SOCIAL MEDIA
- SPECIAL COUNSEL
- SPECIAL MASTERS
- TECHNOLOGY MAPPING
- VENDOR MANAGEMENT

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 REDGRAVELLP.COM

# INFORMATION GOVERNANCE

## STRATEGIC INSIGHTS

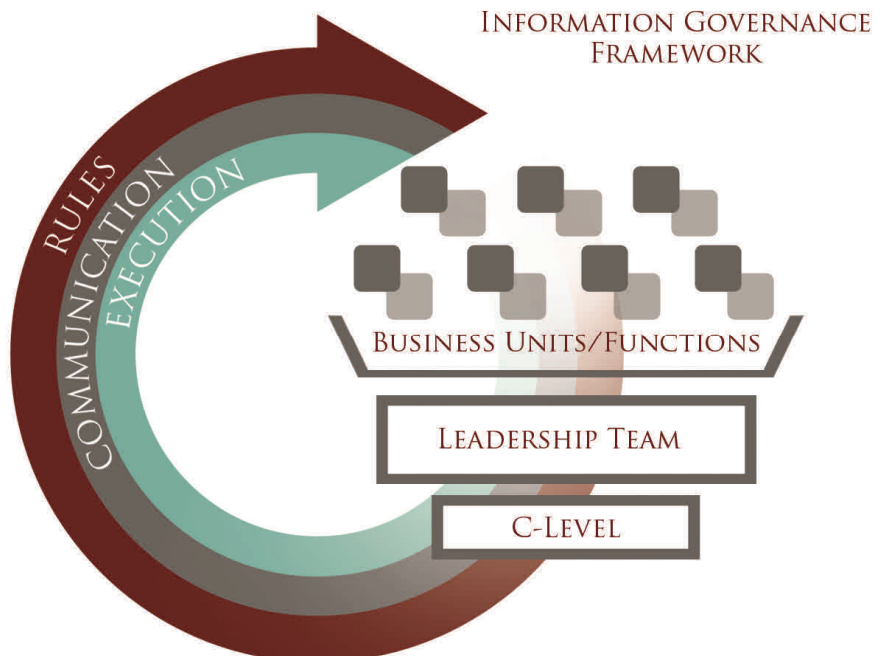
The concept of Information Governance is becoming a more frequent topic of conversation in corporate boardrooms around the world – and for good reason. Executives are looking to develop the right set of rules, structures and processes to enable their full participation in today’s “information economy” while controlling risks such as legal compliance, privacy, accessibility, and cost.

The attorneys and analysts at Redgrave LLP have been on the pulse of this dialogue for more than a decade, helping clients develop the rule sets, communication mechanisms and processes needed to manage their information both dynamically and comprehensively to maximize value and meet compliance objectives. And while there has been (and continues to be) significant changes in the creation, receipt, storage, retrieval, production and disposition of information, we believe the fundamental premise remains the same - information is one of an organization’s greatest assets as well as one of its greatest liabilities and should be managed accordingly.

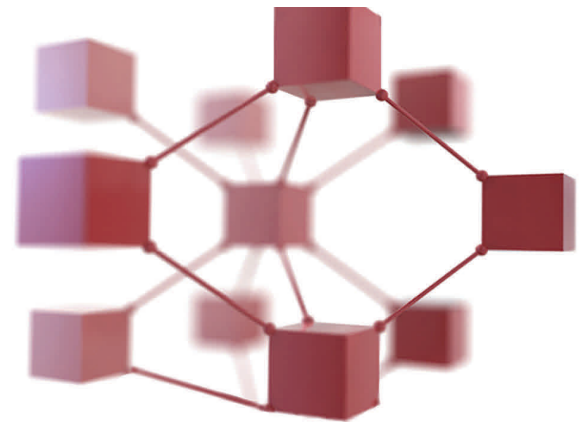
## TAILORED SOLUTIONS

Foundational Elements of The Redgrave Information Governance Framework:

- Information resides almost entirely in one of three places: in people, in data stores or in physical media (e.g. paper, pictures)
- Information Governance involves a framework of rules, how those rules are communicated and how the rules are applied throughout the organization
- Information Governance serves two principal purposes: increase shareholder (or stakeholder) value and comply with legal requirements
- The diagram below depicts how Redgrave LLP proposes organizations conceptualize the process and practice of Information Governance



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Redgrave LLP attorneys and analysts work to understand our clients' unique structures and circumstances as they relate to each element in the Information Governance framework in order to ensure we are delivering tailored, sustainable and holistic solutions.

We encourage the adoption/use of a multidisciplinary leadership team that can work collaboratively with other constituencies (such as Information Technology, Records Management, Legal, Privacy and Compliance) to define, implement and enforce the overall Information Governance framework adopted by the organization.

And while the specific services we deliver to clients varies by industry, client resources and organizational maturity, the areas in which we offer legal and technical advice, business strategy and legal representation to support Information Governance programs include:

- Records & Information Management Programs
- Records Retention Schedules
- Litigation Representation
- Investigations
- Legal Hold Policies
- Litigation Response Plans
- Social Media
- Mobile Computing
- Cloud Computing
- New Data Applications
- Establishing Centers of Excellence
- Mergers and Acquisitions Plans Related to Information Governance
- Legacy Data Remediation
- Employee Training
- Container Profiles
- Data Mapping
- Data Integrity
- Data Security
- Privacy and Data Protection
- Search and Retrieval Strategies
- Technology Evaluations and Implementations
- Risk Assessments
- Senior Leadership Briefing Regarding Information Governance Considerations

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